

Town of Russiaville, Indiana
Regular Council Meeting
Town Hall
March 16, 2020

Council Present – Jeff Lipinski, Don Parvin, Pat Reel, Myrna Claar, and Greg Landrum.

Corbin King, town attorney, was also present.

Jeff Lipinski opened the meeting.

Jeff Lipinski said prayer touching on the recent Coronavirus restrictions and the people of this world. Pat Reel led everyone in the Pledge of Allegiance.

Minutes from last meeting were approved.

Plan Commission – Megan Reel said Mike Kanable told her he had no new business to report. Jeff Lipinski said we need to make an appointment to the Planning Commission to fill Jeff Stout's place, as he passed away. Council will work on this.

Board of Zoning Appeals – No one present to report.

TIF – Nothing to report at this time. Megan Reel said she talked to Mark Fulk, president of the TIF Board, and asked if there was anything they were thinking about for the money at this time. He had told her there was not, they were going to bank it for now. Don Parvin made a motion to bank the TIF money for now as it comes in, until they decide what they want to do with it. Pat Reel seconded, and the motion carried with Don, Pat, Myrna, and Greg voting for passage.

Historical Society – Megan Reel said she talked to Jan Koloszar, she would like to have the meeting like they have been on April 14th, as long as the Coronavirus restrictions did not prevent it.

Park & Tree Board – Erica Parvin was present. Their last meeting was canceled due to lack of people. Jill Newby was having knee surgery that day. Erica stated

there had been more vandalism on the walking trail. They had smashed more mileage markers and had drove out through the grass on the trail. Pat Reel said he had been told about this and he and Deputy Swan were looking into it. At this point they need to be able to get to the cameras first, and they can go through the footage. Pat said he had the dates that it happened. Erica is just really bummed that the kids in our community made these and people are destroying them. Pat Reel said the tracks are from a vehicle coming off the ball field, where there is stone, thinking they can get out to the Community Center parking lot that way. Pat doesn't know if more rocks or signs or posts would help. He just doesn't want to make it more difficult to be mowed around.

Jeff Davidson was present, and said he is trying to be out here more and give more presence in our area given our current situation.

Erica Parvin said they are still working on the color run.

Erica attended the cloverleaf trail meeting that will take a trail from Kokomo to Frankfort.

Zach Parvin was present and asked about a curfew for the kids with the new coronavirus restrictions. Jeff Lipinski said at this time there is a town curfew at this time of 11pm. Zach is just concerned now that the kids are out of school, and with the vandalism that has happened.

Streets & Wastewater – Craig Thompson gave a written report. Megan said he told her he had nothing else to add. Jeff Lipinski made mention that the flow was down to 73%. Pat Reel said the truck is on order, and the new mower was here. Pat also said he thinks that Paul, new town worker, is going to work out fine. Don Parvin said he would evaluate him at 30 days, and he would let the council members know his evaluation results and his recommendations for Paul at that time.

Pat Reel said #2 on new business, there is an old dump truck, flunk snow plow, and a sewer snake down at the wastewater plant. It has been there for years and it is just taking up space. Pat would like to scrap these out. Pat knows the guy at Martin's Wrecker service, and he would just need to call him, and the guy would come pick it up. Don Parvin made a motion to allow Pat Reel to call Martin's Wrecker service to scrap out the 3 items listed above. Myrna Claar seconded, and the motion carried with Don, Myrna, Pat, and Greg voting for passage.

Don Parvin mentioned Craig and Paul got the Christmas banners down and some potholes patched here in town.

Marshal's Dept. – Jeff Lipinski stated Randy Vannatter had resigned and his last official day would be March 31st. The town owes Randy for 263.5 comp hours, 3 holidays, and 9 vacation days. He will be paid 359.5 hours at his rate of pay that is \$21.63 per hour for a total of \$7,775.99 for these hours. The job will be posted April 1st, and the goal will be to have someone in the Marshal's spot as of May 1st. Jeff Lipinski asked what the council would like to do with Randy's K-9, Ellie. Pat Reel made a motion that Ellie (K-9) be retired with Randy Vannatter with a letter (signed by Randy Vannatter and Jeff Lipinski) from this Town Council that Ellie is never to be used as a K-9 officer again. Greg Landrum seconded. Don Parvin was opposed. The motion carried with Pat, Greg, and Myrna.

Treasurer's Report – Megan Reel gave written reports. Megan stated that she was being audited at this time. There were a few things that needed to be fixed/mentioned in the minutes.

In 2019 there was \$300.00 for gun permits and \$8.00 for accident reports that was put into fund 203. This used to be the correct fund until the state came in and said fund 203 had to be MVH Restricted. Megan said she forgot, and put it in fund 203 instead of fund 205 (the new fund that was made for gun permits and accident reports.) After talking to the auditor here, he said to fix it in 2020 in Keystone and to note it in the minutes, and don't do anything to the Annual Financial Report, and that would fix it. I made the entries taking the above-mentioned amounts out of fund 203 and receipting them in to fund 205.

When I was audited in 2018, they said that I should have the council review and approve the Annual Financial Report versus the fund report every year. The auditor that I currently have here working reiterated that to me too. Therefore, I gave to Myrna and Greg with my pile of things for their approval. This will be done each year going forward.

The auditor has also asked that the council review the receipts monthly and sign off on them just like the vouchers. I have included the revenue detailed history for January and February 2020 with my pile of things to Myrna and Greg for approval, this way everything for 2020 will be done.

The auditor also said that we need to do an annual resolution for paying utilities, bond payments, anything with late fees, or things that have had prior approval from the council for paying. This will allow these bills to be paid before the docket has been signed.

Megan would like to put a sign on the door that says something to the effect of limiting contact with people the door will be locked. Put their payments in the slot or call and if there is an issue and we can work together to get it resolved or taken care of. Jeff said that is not a problem at all.

Megan asked if she was to cancel all Community Center rentals for now. After some discussion Pat Reel made a motion to follow what the county says on this order that will come out tomorrow, there will be no gatherings until April 19th at the earliest. Don Parvin seconded, and the motion carried with Pat, Don, Myrna, and Greg voting for passage. Therefore, Megan will cancel the existing rentals up until that date and refund the money to the renters.

There was some more discussion about the coronavirus closing things down in the future. Businesses etc.

Dave Kieser was present to discuss the seal coating of the walking trail. They received 3 quotes. Crenshaw Paving for \$2,500.00, Jansen Asphalt Sealing for \$3,795.00, and E&B Paving for \$5,500.00. Pat Reel asked if we were comparing apples to apples on all of these bids. Dave said "yes" they were. All 3 were for the same scope of work. They have the parameters and it is for 2 coats. Dave recommends the council hires Crenshaw Paving to do the work. Pat Reel made a motion to accept Crenshaw Paving's bid to do the seal coating of the walking trail in the amount of \$2,500.00. Greg Landrum seconded, and the motion carried with Pat, Greg, Don, and Myrna voting for passage.

Don Parvin said this would come out of trail maintenance appropriation.

Dave said we put in for a \$50,000.00 heritage support grant for the Interurban building. They approved the proposal and made it to the application phase. This would be used for flooring, doors, walls, HVAC. Pat Reel asked about the previous grant that we still had from the Community Foundation for \$5,000.00. Dave said this would work with this grant to be able to use that money too.

The grant is 85/15, so we would have to come up with \$7,500.00 and we would get \$42,500.00. Pat Reel said once we put power in and all that then we have to pay to maintain this building. Dave said we would not have to worry about that with this phase of what we are doing, that part will come later.

Don Parvin made a motion to do this and take the \$7,500.00 out of Riverboat. Greg Landrum seconded, and the motion carried with Don, Greg, Pat, and Myrna voting for passage.

Pat Reel asked if we would have to bid this out. Dave said yes but we would have to see if we get the grant first.

Dave Kieser had a Community Center Park layout of how this could look eventually. This would include a sand volleyball court, restroom area, shelter house, and a playground of about 5,000 square feet. This was agreed to in the meeting previously had with the park board to discuss this. This would cost \$250K-\$300K. Jeff Lipinski would like to see us clean up the old restrooms that are over by the ballpark as opposed to put new ones in. Dave said there would be issues with the grant to be able to do that being that they are 2 different property owners.

Dave said council needs to review the stuff that he gave them on Duke Energy last month. We need to get going on that.

The sidewalk project is out for bid. The bids are due April 13th at 4pm. They will be opened at 5:30.

The sign is down at Seward and Union Streets!

The fire contract was present and fixed to reflect what was approved in the February meeting, so they can be paid June 1st and December 1st, \$10,000.00 each time. Council signed it and it was signed by fire dept.

Pat Reel said he talked to the fire dept. They do not have anywhere at this time to put the fire truck that is still in the back here at town hall. Pat said he told them we would just go month to month with them, and if we needed the truck moved, we would call them and they could move it. Everything else was supposed to have been moved as of yesterday. Don Parvin said we want to have control over that and the room in here that is locked.

Jeff Lipinski said if there is anything that changes within the county as far as the coronavirus restrictions, he would let everyone know. Especially if there is something the council needs to do or make a decision on.

There being no further business to be brought before the council, and no more comments from council or guests, the claims were presented and approved. Pat Reel made a motion to adjourn the meeting. Myrna Claar seconded, and the meeting came to an end.

Jeff Lipinski, President

Megan Reel, Clerk-Treasurer