

## May 2016 Minutes

### **Members:**

- Present: Kyle Parvin, Rick Homkes, Laura Redding, Matt Johnson, Reba Casler, Jill Newby, Ashley Wyrick (late)
- Absent: Sabrina Parnham, Josh Welch, Erica Parvin, Beth Davis
- Guests: Jason Hampshire, Diane Hampshire (part of meeting)
- Meeting started at 5:30 PM on 5/2/2016

### **Topics:**

#### Russiaville Town Park Update.

- Jason Hampshire reported on this proposed Eagle Project. The first part was to complete an inspection of the park. A printed report was given to the Board. Deficiencies were noted such as a broken baby swing seat, loose rocking horses, etc. Hampshire stated that the scope of a refurbishment complete project was beyond the norm for an Eagle Project. Discussion followed on what would be the next step. Hampshire decided to concentrate on swings. He will investigate cost and start fund-raising.
- Homkes reported that he had received two bids for playground inspections. Redding reported on bid for mulch. After some discussion consensus was for Redding to recommend purchase of mulch for seniors to spread during WHS Senior Day and to recommend Town Council to contract with one of the inspectors.

#### Community Center Update:

- Homkes reported that the seeding was completed at Community Center Park. Only half of the purchased seed was applied.
- Recreational Trails Grant was submitted by Redding.
- Discussion of the broken microphone followed, and whether it was needed to even replace it. Johnson offered to look at it and make a suggestion next month.
- Discussion on a request for a tent to be placed at the community center in addition to renting the center itself. Warnings were made that no stakes should be put into the new parking lot. In addition, 811 must be called before any stakes are driven. Casler offered to notify the renters.
- An additional request from the same renter was discussed regarding set-up / break-down times. Policy was reviewed, and if no one has rented the Center additional time could be used. However, if someone does want to rent the Center, either set-up / break-down time is reduced, or the original renter must rent the additional days.
- A request was made to rent only the tables from the Center for an off-site event. Consensus decision was to not do this.
- Homkes brought up a possible Community Foundation of Howard County grant for a flagpole at the Center. Letter of Inquiry is due 5/6. Also discussed was a bench at the Western Heights Pond. Consensus decision for Homkes to draft letter and start working on grant.
- No update on walking trail naming from Welch.

- No update on kitchen certification from Welch.
- Use of the Office at the Community Center by Park and Tree Board was discussed. Johnson will check on discards from his work for office furniture.
- No update on pruning needs by Redding.

#### Arbor Day Update

- Redding reported that the Arbor Day display and activity in the library were wonderful.
- Homkes reported that pictures and material for January 2017 have been compiled so that the 2016 application will go smoother.

#### Parks Fund Update

- The balance in the donations account is \$0, but information supplied by Homkes shows that \$900+ and \$300+ leftover donations from previous projects should be shown. Parvin offered to check this out with Megan Reel.

#### Other

- Homkes reported no news on the IDNR review of the five year plan. He will follow up with the IDNR next week.
- Redding has discussed with Megan Reel the placement of a mailbox area in the Town Hall. It is important that letters (e.g. IDNR) do not just get filed.
- Newby offered a possible stencil project from the Brownies. It would be on cement or asphalt. A short discussion of where the project could be. No decision.
- A short discussion of other possible projects for WHS Senior Day, but no decision was made.
- Adjourned at 7:25.