

Town of Russiaville, Indiana
Regular Council Meeting
Russiaville Town Hall
December 17, 2018

Council Present – Jeff Lipinski, Don Parvin, Rob Hewitt, Kyle Parvin, and Pat Reel. Corbin King, the town's attorney was also present.

Jeff Lipinski opened the meeting.

Jeff Lipinski gave prayer, and Don Parvin led everyone in the Pledge of Allegiance.

Jeff Lipinski said on behalf of the council he would like to welcome Pat Reel to the council. He feels Mr. Reel will do good for the town.

Minutes from last meeting and one special meeting were approved.

Plan Commission – Mike Kanable reported he had written one permit written to Josh Howard for a cement pad for a generator at the cell tower site, and another permit to Bergstrom's for a room addition at 380 Mesa Drive.

Board of Zoning Appeals – No one present to report. Reba Casler will need to be replaced on this board as she has moved out of town.

TIF Board – Pat Reel will need to be replaced on the TIF Board as he cannot be on both the TIF Board and the Town Council. Jeff Lipinski will work on who could be put in on the TIF Board.

Megan Reel said she would pay the TIF members \$500.00 each this year from Riverboat. She talked to Todd Caldwell at SBOA, he said it could be paid from General, CCI, or Riverboat, and being that it was so close to the end of the year and it had not been in our salary ordinance it would be fine since it was the first time to pay them. It should be in our salary ordinance for 2019 and going forward.

Russiaville Historical Society – Jan Koloszar was present to report. Their group met recently, and they are working on some things. They do not have an actual

board as of yet. Megan Reel had contacted Jan today about the Community Foundation grant that was given to the Russiaville Historical Society last December. It is supposed to be used and closed out by 12/31/2018. Megan said she found this out from Rick Homkes earlier that day. Dave Kieser was present and stated that he and Jill had talked about this prior to the meeting and he would get in touch with the Community Foundation in the morning and get an extension filed for this.

Park & Tree Board – Jill Newby said they had wanted to plant some trees in the park in case the ash trees do not make it. However, it has been too wet to do so. This will have to wait until spring. The Recreational trail will also wait until spring because of the weather. There have been issues with pet's feces on the trail (as it is at this point). They would like to put up some temporary signs about this. Rick Homkes stated the Tree City USA application had been signed by Jeff Lipinski and submitted to IDNR.

The Feed a Bee Grant is winding down, there will be another invoice for signage and be about \$200.00 left in the grant for additional signage.

We received the Signage and Artwork Grant of \$7,500.00. This will be for tree species signage, interpretive signage, and artwork along the trail. This will be through 2019.

Rick Homkes stated there was a Purdue grant coming up for up to \$40,000.00 for Revitalizing Rural Communities. This would be through Purdue West Lafayette, not Russiaville. The council would just need to let Rick know if they wanted Russiaville to be studied and then he would work on the grant.

Summer Fest – No one was present to report.

Street and Wastewater – Craig was present and gave a written report. He added to this by saying he had completed the paperwork that was needed for the Title VI ADA compliance. This was sent to INDOT.

Rob Hewitt asked about the issue on Lions street from the report. Craig stated it was a sewer odor but everything was fine with it.

The force main at the Community Center was hit while they were boring for the New London line project. About 40 foot was pulled out. Craig and Mike have been working on fixing this.

Marshal's Dept. – Randy Vannatter was present and gave a written report. He added to this by saying he was going to the doctor this week and hopefully they would release him to come back to work after on January 3rd.

Don Parvin asked about the camera and the storage. Randy stated that Jordan Buckley is looking into this.

Treasurer's Report – Megan Reel gave written reports. She had nothing else to add.

Dave Kieser – Working on Specs for RBDG Sidewalk and Lighting project. Community Park Trail project paving will be completed in Spring of 2019. Working on funding for interior projects at the Interurban Station. Working on drainage layouts for stormwater preliminary engineering report. Dave is also working on the Wastewater treatment plant data collection and study, and working on information for Wastewater asset management program. Mr. Kieser presented an on-call agreement between Kieser Consulting and the Town of Russiaville for 2019 at \$85.00 per hour and not to exceed \$10,000.00. Don Parvin made a motion to accept the agreement as stated. Kyle Parvin seconded, and the motion carried with Don, Kyle, Rob, and Pat voting for passage. Craig Thompson asked about storm drains. The streets (mainly Liberty and Union) are the ones we are paving next year. Craig stated if we had known we would have pushed those back a year to be able to put in storm drains before they paved the road. Dave said we would work on this and see what we could do.

Ethel Morgan was present about the New London project. Ethel had the first application for payment from the contractor in the amount of \$174,029.89, and an invoice from Hometown Engineering in the amount of \$5,660.00. Don Parvin made a motion to allow the payments to be made. Rob Hewitt seconded, and the motion carried with Don, Rob, Kyle, and Pat voting for passage.

Ethel then brought forth the first change order from the contractor in the amount of \$15,064.97. Don Parvin made a motion to allow the change order. Kyle Parvin seconded, and the motion carried with Don, Kyle, Rob, and Pat voting for passage.

Ethel said she had sent the draft of the letter to the council for their approval for those customers along the route of the new sewer line. The letter says they can tie into it if they want to. The council said for Ethel to finalize it and they would

all approve through an email so she could get it sent out to those people that needed to receive it.

Jeff Lipinski asked Ethel when the boring would be done. Pat Reel added to it by stating the people out there that are directing traffic are not very reflective, especially when it is getting dark. Ethel said she would say something about this, and said they should be done to 250 S. by the end of this week if the weather holds. Hopefully they will be all done boring by the second week of January.

Colleen from Mendenhall and Associates was present to get signature for the claims she was paying with the grant monies.

Ordinance 2018-11 is table again for now.

Fire Contract – Ryan Small was present to represent the Russiaville Volunteer Fire Department. He had a contract for 2019 and requested the same amount as was given to them in 2018 of \$17,871.00. This will be paid in 2 payments – one in June and the other in December, each in the amount of \$8,935.50.

Pat Reel made a motion to accept the 2019 contract for the Fire Department. Rob Hewitt seconded, and the motion carried with Pat, Rob, Don, and Kyle voting for passage.

There was one change made to the council meeting schedule for 2019. January meeting will be on January 21st. This will be the 3rd Monday like normal, even though it is Martin Luther King Jr. Day. Don Parvin is scheduled to have surgery on January 28th.

Rob Hewitt made a motion to accept the schedule as presented. Kyle Parvin seconded. Don Parvin abstained. The motion carried with Rob, Kyle, and Pat voting for passage.

The holiday schedule was brought forth for 2019. Don Parvin made a motion to accept the holiday schedule as presented. Kyle Parvin seconded, and the motion carried with Don, Kyle, Rob, and Pat voting for passage.

Don Parvin said he spoke to Linda Downey to see who she would like to be put on the Outstanding Community Service Award plaque that was presented to her

upon her retirement. Linda Downey and Don Parvin recommend that Pat Sipes name be put on this plaque for 2018 for all she has done this past year.

Don Parvin made a motion to have Pat Sipes's name be added to the plaque on the wall. Rob Hewitt seconded, and the motion carried with Don, Rob, Kyle, and Pat voting for passage.

Resolution 2018-07 was presented. This resolution is for the transfer of \$22,000.00 from the General Fund to the Rainy-Day Fund, and \$18,000.00 from the MVH Fund to the Rainy-Day Fund. Don Parvin made a motion to accept Resolution 2018-07 as presented. Kyle Parvin seconded, and the motion carried with Don, Kyle, Rob, and Pat voting for passage.

Salary Ordinance 2018-12 was presented for salaries in 2019. Rob Hewitt made a motion to accept Ordinance 2018-12. Kyle Parvin seconded. Pat Reel Abstained. Don Parvin abstained. Jeff Lipinski voted in favor of Ordinance 2018-12, therefore the motion carried with Rob, Kyle, and Jeff voting for passage.

Don Parvin made a motion to allow Mike Collins to have a \$1.00 per hour raise from \$15.45 to \$16.45 per hour. This will start January 1, 2019. Rob Hewitt seconded, and the motion carried with Don, Rob, Kyle, and Pat voting for passage. Don Parvin made a motion to allow Megan Reel in her Utility Clerk salary to get a 2% raise from \$12.90 per hour to \$13.16 per hour. This will start January 1, 2019. Kyle Parvin seconded. Pat Reel abstained. The motion carried with Don, Kyle, and Rob voting for passage.

Jeff Lipinski said he was asked by EMA to see if someone would sit on the Howard County EMA board from the Russiaville Town Council. Rob Hewitt said he might be able to do it. Pat Reel also said he may be able to do it depending on when the meetings were. Jeff said he would find out for sure and let them know.

Jeff Condo was present to represent Honey Creek Hills Subdivision. He asked if people were supposed to get permits for fences and sheds. Council stated that they were. He said there were several that had gone up recently in the subdivision that may or may not have gotten permits, and thought we should check on this.

Rick Homkes asked if a permit was needed if a shed was brought in a just set on the ground. Council said yes there is a permit needed for that.

Rick Homkes also asked about large trash items setting in front of people's houses. How long do we leave them there before we make them move them?

Corbin King stated this should be part of our nuisance ordinance. We have 2 big trash days a year when you can set these items out, the rest of the time it is up to the homeowner to get rid of these items.

There being no further business to be brought before the council, the claims were presented and approved.

Pat Reel made a motion to adjourn the meeting. Rob Hewitt seconded, and the meeting came to an end.

Jeff Lipinski, President

Megan Reel, Clerk Treasurer