

Town of Russiaville, Indiana
Regular Council Meeting
Russiaville Town Hall
December 9, 2025

Council Present – Roger Waddell, Pat Reel, Don Parvin, and Jake Gibson
Corbin King, attorney, was also present.

Roger Waddell called the meeting to order.

Don Parvin said a prayer and the Pledge of Allegiance was recited.

Don Parvin made a motion to approve the minutes from the November 12, 2025 meeting. Pat Reel seconded, and the motion carried with Don, Pat, Jake, and Roger voting for passage.

Treasurer's Report – Megan Reel gave written reports. Megan added that she had talked to WM (Waste Management) again about the trash day. They have told her they are not going to be running on Friday in 2026 and that our trash day will be changed to Thursday, so it is not our choice. They have said they will do the advertising for this so people know of the change. Jake Gibson made a motion to approve the trash day to be changed. Pat Reel seconded. Don abstained. The motion carried with Jake, Pat, and Roger voting for passage. Megan also said the 2026 annual TIF spending plan had been submitted into Gateway on 11/24/25. This was due 12/1/25, so she would like to thank the TIF Board for getting this done and to her to submit on time.

Megan brought up an invoice from Keiser Consulting that she was told not to pay from June, 2025. It is for engineering on the playground DNR Grant. She would like to get this paid as we have been approved for the grant now. After a couple of questions, Jake Gibson made a motion to pay the Keiser Consulting invoice for \$2,500.00. Pat Reel seconded, and the motion carried with Jake, Pat, Don, and Roger voting for passage.

Megan also said Dave Keiser told her that John from his office was working with Monroe Construction to get the costs down for the interurban project.

Streets/Wastewater – Craig Thompson was not present but left a written report. Roger Waddell said we have run an ad in the paper until Dec. 19th for the job to get someone to help Craig. Jake Gibson mentioned putting it on Indeed, but it can be pretty costly. Roger Waddell said we will do interviews in January. Don Parvin made a motion for 2 council members of Roger Waddell's choice to do interviews, and bring the person they choose to the council meeting to hire them. Jake Gibson seconded, and the motion carried with Don, Jake, Pat, and Roger voting for passage.

Don Parvin commended Craig for taking care of everything. There is a lot going on and he is doing an outstanding job. Don Parvin made a motion to pay Craig Thompson overtime for snowplowing for the remainder of 2025, and overtime starting in 2026 from here on out of hours over 40 hours if Craig chooses to take it in pay or keep it as comp time is up to him. Jake Gibson seconded, and the motion carried with Don, Jake, Pat, and Roger voting for passage.

Marshal's Dept. – Josh Fulkerson was present and had a written report. Josh said the first police car will go to be outfitted soon.

Ned Sutherland donated the speed trailer to the town. Carl Swan has tried to fix it but it has some issues and he is not sure it can be fixed. However, the TIF Board has purchased new speed signs and one of them is able to be mounted to the movable trailer. It is done in the back if anyone would like to see it. Josh thanked Ned, RCO, and the TIF Board.

Josh said he had talked to Jordan Buckley about auctioning the equipment from the od police vehicles. He said we can do that equipment and anything else that the town may want to put in it. His fee would be 25%. Don Parvin made a motion to allow Jordan to auction these items online. Pat Reel seconded, and the motion carried with Don, Pat, Jake, and Roger voting for passage.

Josh asked about off-duty employment, he has asked about this in the past. He said they could use their personal vehicles, if council didn't want them to use town vehicles. Pat Reel made a motion to allow the police department to work off-duty jobs. Don Parvin seconded. Jake Gibson asked if there was a radius of where they would like to be able to go. Josh said 60 miles would be good. Jake also asked about insurance to make sure they were covered. Don Parvin said he didn't think it mattered if they used our cars or their own personal vehicles. Josh added, if it was the towns cars, they would pay to put gas in them. Motion didn't

pass at this time, to find out about insurance and wait for more info. Tabled for now.

Josh said that he had been approved to put in a new door at the police dept. at the last meeting. Unfortunately, the door is not a normal sized door. They got an estimate to have the door replaced and it is going to be \$3,000.00, so this is out of their budget for this year. They will maybe revisit this next year, it is not something that has to be done this minute.

EMA Advisory – Josh Fulkerson said he would like to congratulate Janice Hart and Howard County on being presented for storm ready.

Public Safety – Jake Gibson said he had nothing new to report.

Attorney Comments – Corbin King said he was still working on floodplain stuff.

Park and Tree Board – Jill Newby was present and said the officers for the park board will stay the same for 2026. Jill said the playground plans are ok with DNR. Still working with them on some other things.

Jill said they would like to purchase a sign for the playground that would have welcome on one side and the kid's names on the other side who helped raise money for the park. They would like to use the money in the parks and trails appropriation for 2025, as they cannot take signage out of the grant. The total is \$7,423.80. Pat Reel made a motion to allow them to get the sign for the playground. Jake Gibson seconded, and the motion carried with Pat, Jake, Don, and Roger voting for passage.

Plan Commission – Mike Kanable was not present, but submitted a written report.

Board of Zoning Appeals – No one was present to report.

TIF Board – Rick Homkes said it will be interesting when we start collecting data from the new speed signs.

The new school championship signs have been delivered.

The plan for 2026 has been submitted to the state and one of the things that is on there is the South Union Street crosswalk.

Don Parvin asked about the TIF 2 area. Rick said parcels were submitted to Dave Keiser and hopefully things start moving again with it.

Health Department – Rick Homkes said the last Howard County crisis ready awareness training for 2025 is Dec. 17th at the Lions Club. It will be on safeguarding documents.

Historical Society – No one was present to report.

Resolution 2025-04 to encumber funds from TIF fund 4445 from the year 2025 to use in the year 2026 in the amount of \$59,200.00. Pat Reel made a motion to accept Resolution 2025-04 to encumber these funds. Don Parvin seconded, and the motion carried with Pat, Don, Jake, and Roger voting for passage.

Personnel Policy – Megan Reel made changes to the personnel policy to reflect the Perf 3% employee share that would be paid by the town in 2026. Jake Gibson made a motion to accept this change to the personnel policy. Don Parvin seconded. Pat Reel abstained. Motion carried with Jake, Don, and Roger voting for passage.

Community Service Award – Don Parvin made a motion for Peggy Hollingsworth to be added to the Community Service Award plaque for 2025. Pat Reel seconded, and the motion carried with Don, Pat, Jake, and Roger voting for passage.

The town council meetings and holidays for 2026 were approved with a motion from Pat Reel. Don Parvin seconded, and the motion carried with Pat, Don, Jake, and Roger voting for passage.

Jake Gibson said the ball park is needing to do a lighting project. He is waiting on a quote for the trenching work and then may see if the town would be willing to help. We will discuss it when Jake knows more.

Don Parvin would like to wish everyone a Merry Christmas and Happy New Year.

Roger Waddell said Paul Sattler has been off work due to circumstances out of his or our control, and we need to have someone to be able to work very soon and Paul will not be able to come back to do his job at this time. Roger Waddell made a motion to terminate the employment of Paul Sattler today. Pat Reel seconded, and the motion carried with Roger, Pat, Don, Greg, and Jake voting for passage.

Roger Waddell said he would like to make a motion to pay employee bonuses this year in November and added that Paul Sattler would be included in this. Don Parvin seconded. Pat Reel abstained. The motion carried with Roger, Don, Greg, and Jake voting for passage.

There being no further business to be brought before the council, the claims, receipts, payrolls, bank recs, and time sheets were presented and approved. Don Parvin made a motion to adjourn the meeting. Pat Reel seconded, and the meeting came to an end at 6:03pm.

Roger Waddell, President
Megan Reel, Clerk Treasurer



Russiaville Utility Report December 2025

RUSSIAVILLE WW:

- Total gallons treated for November 3,323,000.
- Avg. monthly flow was 110,000 (55%).
- Avg. flow for 2024 was 136,000 (68%).
- Avg. flow for 2023 was 126,000 (63%).
- Avg. flow for 2022 was 134,000 (67%).
- Avg. flow for 2021 was 127,000 (63%).
- Avg. flow for 2020 was 133,000 (67%).
- Avg. flow for 2019 was 175,000 (88%).
- Completed monthly report for November.
- Daily WW lab testing and plant operations.
- Had Merrell Brothers haul 8 loads from digester.
- Winterized vac truck.
- Checked on sewer issue in NL.

STREETS AND MISC:

- Performed several locates.

- Read meters.
- Cleaned storm drains.
- Plowed snow and salted on 12-2.
- Plowed snow and salted on 12-13.
- Put down salt on 12-30.
- Put new Christmas lights on the tree at the community center.
- Took Santa mailbox down to the community center.
- Moved Santa mailbox to townhall.
- Delivered 1 trash can.

MILEAGE AND MAINTENANCE:

- 2020 Ford mileage – 18,727 miles
- 2017 Dodge mileage – 28,798 miles
- Sewer truck hours – 0 hr. of service
- Backhoe hours – 3829 hours
- 2021 John Deere Z950m – 358 hours
- 2024 John Deere Z950m – 81 hours
- 2019 John Deere 3046r – 465 hours
- 2008 Golf cart - 2623 hours.
- Kubota – 1237 hours.

Craig – (160 Vacation Hours) (40 Sick Days) (47.25 Comp Hours)



Russiaville Police Department

Annual Report

Year Of:
2025

Calls for Service

Abandoned Vehicle	2	Domestic Violence	5
Accidents	34	Drug Violation	
Accident - Hit/Skip	4	Emergency Detention Order	
Additional Investigation	55	Escort	2
Alarm Calls	12	Fight Calls	2
Animal Calls	15	Fire	
Armed Robbery		Found Property	1
Arrests	6	Fraud	7
Assist Citizen	62	Harassment	4
Assist Motorist	18	Illegal Dumping	
Assist Other Agency	13	Incomplete 911	2
Battery	1	Investigate For	19
Burglary	1	Juvenile Trouble	8
Building Checks	233	Medical	14
City Ordinance	20	Mental	2
Civil	5	Mischief	1
Court		Missing Person	
Criminal Recklessness		Motor Check	24
Death Investigation		Neighborhood Disturbance	3
Directed Patrols	1392	Neighborhood Policing	1
		Total Calls	2623

Vehicles

	Driven	Fuel	Ending Mileage
2021 Dodge Durango	6091	611.5	32573
2019 Dodge Charger	15375	1384.5	106114
2016 Chevy Tahoe	6962	685	102949
Total	28428	2681	



Russiaville Police Department

Monthly Report

Month of: Dec-25

Abandoned Vehicle	
Accidents	6
Accident - Hit/Skip	
Additional Investigation	2
Alarm Calls	1
Animal Calls	3
Armed Robbery	
Arrests	
Assist Citizen	
Assist Motorist	1
Assist Other Agency	
Battery	
Burglary	
Building Checks	14
City Ordinance	
Civil	
Court	
Criminal Recklessness	
Death Investigation	
Directed Patrols	111

Domestic Violence	
Drug Violation	
Emergency Detention Order	
Escort	
Fight Calls	1
Fire	
Found Property	1
Fraud	1
Harassment	1
Illegal Dumping	
Incomplete 911	1
Investigate For	2
Juvenile Trouble	
Medical	
Mental	
Mischief	
Missing Person	
Motor Check	1
Neighborhood Disturbance	
Neighborhood Policing	

Open Door/Window	
Overdose	
OWI	
Pursuit	
Rape	
Residential Entry	
Shots Fired	
Special Detail	
Suspicious Person	1
Suspicious Vehicle	
Theft	2
Threat	
Traffic Enforcement	7
Traffic Stops	13
Training	1
Trespass Calls	
Unlock Vehicle	
Unwelcome Guest	
Warrants	
Welfare Check	2
Total Calls	172

Vehicles		
2021 Dodge Durango		
2019 Dodge Charger		
2016 Chevy Tahoe		
Total		

Driven	Fuel	Ending Mileage
OOS	OOS	OOS
1490	101	106114
879	87.5	102949
2369	188.5	

Hours (W-Work T-Training C-Comp S-Sick H-Holiday V-Vacation)

	W	T	C	S	H	V
R1	143	16	44.25	0	0	0
R2	99	12	58.28	0	0	0

	W	T
R3	16	

Report

Off Duty Employment ; Tahoes

RUSSIAVILLE PLAN COMMISSION

MIKE KANABLE

December 2025

No new business