

Town of Russiaville, Indiana  
Regular Council Meeting  
Russiaville Town Hall  
August 19, 2019

Council Present – Jeff Lipinski, Don Parvin, Rob Hewitt, Kyle Parvin, and Pat Reel. Corbin King, the town's attorney was also present.

Jeff Lipinski opened the meeting.

Kent Milburn gave prayer. Don Parvin led everyone in the Pledge of Allegiance. Jeff Lipinski said he had a college coach tell him one time, if you are early – you are on time, if you are on time – you are late, and if you are late – you are selfish. Let's get this meeting going.

Minutes from last month's meeting were approved.

TIF – Mark Fulk, president of the TIF board, was present and stated their board met on August 8<sup>th</sup> to discuss the \$33,835.60 that was received. Council received a copy of TIF meeting minutes. Mark stated they had some good discussion about several things, from new signs coming into the town to try to draw new business in to restaurants and senior housing. Mark said for right they decided to save the money to have a bigger pot to be able to put toward something in the future. They will wait until next year to see what happens.

Jeff Lipinski said everything that were mentioned in the TIF minutes were great ideas. He said CVS, he knows, is not interested in coming to town. He said he talked to Herbst Pharmacy once, and they told him a small community was hard to keep going. He has also talked to Dr. Nuss about this.

Jeff also mentioned he had talked to some ladies here in town that were asking about building senior condos. He said we are one of the few communities that does not have senior housing.

A nice sit-down restaurant we be a great thing to have too. Jeff said Russiaville Fire Dept. has the best location for a restaurant in town.

Dave Kieser interjected saying there were grants available for senior housing.

Plan Commission – No one was present to report.

Board of Zoning Appeals – No one present to report.

Historical Society – Jan Koloszar was present to report. She said it had been a little bit over a year since things changed drastically for the Historical Society. She said they transferred \$20,000.00 to the town for the upkeep of the building and grants etc. \$15,000.00 of this money was to be used for HVAC purposes, but she sees the balance in the account right now is below this amount. She does not want to give up on the Historical Society yet, but she doesn't feel she is the champion that is needed to do fundraisers and grants, etc. for it. Jan said there are a few people with her that meet occasionally and go through things. Their mission is to promote the interurban, Maxwell, and the tornado. What they have are tubs and tubs of things from the local schools.

Jan Koloszar said they are going to have an open board meeting at the annex, September 10<sup>th</sup>, for people to come out and meet and talk about different things to do with the interurban/Historical Society.

Jeff Lipinski asked Megan Reel about the \$1,327.00 that had been disbursed this year from the Historical Society fund. Megan stated most of it was to pay for utilities. Rick Homkes said some of the money was paid to Dave Kieser for consulting on the grants for the Historical Society.

Megan Reel held up the front page of the Kokomo Tribune from August 9<sup>th</sup>. She wanted to recognize Jan Koloszar on there for teaching for 44 years. It was a nice article about her. Everyone congratulated her.

Jeff Lipinski told Jan she had a big thing dropped in her lap, and she has maintained it to this point. He said the town board is going to have to do something with the Historical Society as Jan does not have the time to devote to it that she feels it needs.

Park and Tree Board – Jill Newby was present and stated the DNR would be doing their inspection on the walking trail this Wednesday at 10:00 AM.

They were thinking about doing a ribbon cutting ceremony, but are waiting until after the inspection to decide when. They really wanted to make a celebration out of it, not just a ribbon cutting. She just received a phone call from Dr. Hoshaw at American Health Network here in Russiaville about doing an event at the trail called "walk with a doc." She would like to partner with them to do and to do the

ribbon cutting at the same time. They are thinking about a Sunday in September at like 2:00 PM. Maybe September 29<sup>th</sup>.

Council said, no problem – go for it.

Jill Newby said Rick had met with a different deep cleaning company, called ABC Cleaning. They will do it for \$1,100.00. Don Parvin made a motion to allow them to get it cleaned for \$1,100.00 by ABC Cleaning. Pat Reel seconded as long as Jill Newby oversees the cleaning crew to make sure they will do a good job. The motion carried with Don, Pat, Rob, and Kyle voting for passage.

Rick Homkes did the mile marker/art project at the library with the kids. They made 13 mile markers with stamps and colored stones in them encased in cement. Jr. O'Neal helped with this. They had 31 people out there and he said it went very well. These all were placed along the edge of the trail. They dug down and placed them in the ground so they were level with the ground. The kids that did them thought it was cool to be able to go out there and find the one they had made. Rick stated, 2 weeks after they were installed, they found 1 that someone had dug out of the ground and carried down the trail several feet and then dropped and broken into several pieces. Of course, it is the first one you see at the base of the trail. They put it back together as best they could. It is upsetting that we are having vandalism already. Rick is hopeful we could get the cameras up as soon as possible. Don Parvin said that would not be until it is cool outside. We can't have Jordan in the attic and melt, as it is so hot up there.

Jill Newby said that when she spoke to Dr. Hoshaw, she inquired about how long the trail was and if there were any mile markers out there. Jill told Rick he did a good job with this, since he headed this up to get them put in for the 0.63 of a mile trail.

Rick Homkes said they he went to the Masonic Lodge for breakfast this past Saturday, he ran into a man that had Ohio plates and a Virginia T-shirt. Rick asked him if he was going for a run, and the man said yes. Rick asked him if he knew we had a trail, to which the man replied "no I was just passing through "Russia"-ville." Rick pointed him toward it and he went on his merry way.

Don Parvin said he went down to look at the mile marker that was broken, and told Rick he did a good job putting it back together.

Streets and Wastewater – Craig Thompson was present and gave a written report. Jeff Lipinski asked about the flow. Craig said it was better, we were at 78% last month. Rick asked what the number of months we had to be below 90% capacity. Craig stated that at the end of the year if you are over 90%, this is what they look at. They take an average of the 12 months to determine the percentage. Craig said currently we are at 104-106%.

Craig said he got a quote for the alley that was discussed in the previous meeting between Union and Carter Streets, running from North to Kinsey Street from Davidson Excavating for \$8,580.00. The quote is to dig it out 6", put 4" of 53's and 2" of 8's. Pat Reel made a motion to accept the quote from Davidson Excavating as read not to exceed \$8,580.00. Don Parvin seconded, and the motion carried with Don, Pat, Rob, and Kyle voting for passage.

Pat Reel asked Jeff Davidson how soon this could be started. Jeff said in the next week or two.

Jeff Lipinski said Craig Thompson gave him the information on the truck he is interest in that was talked about at last month's meeting. Jeff will look into this and report back.

Craig Thompson said Ethel Morgan had sent an email to everyone about the odor in New London that people were complaining about. The council said they had received this email. They put a monitor in the lift station for a week, and the odor was at 34 parts per million. There is not enough sewer gas to be causing a problem. The guy that they had come out to monitor this said it would have to be in the 100's for anyone to be able to smell it above ground. Ethel stated in her email the odor may have been from changing direction in the force main pipe, and perhaps dislodging any old compounds that had been sticking to the pipe over the last 20 years, and odors could have increased due to the heat. Council recommends no further action is required.

Ethel also sent an email with 3 quotes for 3 different blowers as discussed in last month's meeting to spend down the remaining SRF funds. Craig said Ethel had a price on the paper for the 30 HP Kaeser blower and the drive, and once we get this, she would draw up the specs to have the pad poured and the electrical, etc. Craig said they would pour a pad big enough for 2, maybe 3 blowers, because

once we do the upgrade to the wastewater plant project, the blowers that we have now will not be able to run the plant anyway. We will have to buy another blower when we do the project later on, so we will have a pad big enough for that blower and we will have all the piping already done. The blower will come from Germany, so if we can get it approved tonight it can get started coming this way. Ethel would then draw up the specs, and then we would bid out the work. Don Parvin asked out of the 3 different blowers which one he is looking at. Craig said it is the Kaeser blower for \$23,850.00 and the drive for \$3,600.00, so \$27,450.00. Craig said they are estimating the construction the construction about \$20,000.00.

Jeff Lipinski asked what the \$128,921.00 amount was on Ethel Morgan's professional services agreement amendment 1. Megan Reel said that was Ethel's total with the amendment for the whole project. Pat Reel made a motion to accept the PER addendum and contract amendment for a total draw down of \$78,231.00.

Don Parvin spoke saying Ethel's planning is \$8,000.00, Design Services is \$12,000.00, and Construction Services is \$9,421.00. With the price of the Benchtop muffler, the blower and drive, and the estimated installation totaling \$48,810.00, this comes out to \$78,231.00. This is the exact amount of the funds that are left to be drawn down in the SRF program. Don said we don't know if we are going to go over on this construction or not. Craig said we could be under too. Don said where are we going to get the money if we go over. Do we pay it out of the New London fund?

Kyle Parvin seconded the motion. Don Parvin said the bench top muffler is \$1,360.00, the 30 HP Kaeser blower w/drive is \$27,450.00, the installation is estimated at \$20,000.00, Ethel's planning is \$8,000.00, Design Services is \$12,000.00, and Construction Services is \$9,421.00, this is a total of \$78,231.00 – there is no room for error as this is all of the funds we have left to draw down from the SRF grant. Don Parvin was opposed. The motion carried with Pat, Kyle, and Rob voting for passage.

Megan Reel said Colleen from Mendenhall & Assoc. told her the monitoring on the grant files would be done by OCRA on September 17<sup>th</sup> at Howard County. Colleen implied to Megan they would come to the Town after they get done at the county.

Megan will also send the SRF draw to Colleen for her to do the draw for the above mentioned.

Don Parvin said Craig Thompson and Mike Collins have worked hard on the signage and where it needs to be on the streets for the parking ordinance. Don met with Randy Vannatter and Rob Hewitt on all the no parking on specific streets. Don Parvin made a motion to have no parking on the list of streets as read, effective as of the date of this board meeting.

Jeff Lipinski asked if this was going to be different than the ordinance. Don Parvin said this would be within the ordinance. There was some additional discussion, since the ordinance has not been passed yet. Don wanted to have this approved before he did the ordinance so everyone agreed on the no parking and speed limit changes, and so the police department could enforce it.

Corbin King said we should wait until we have everything the way we want it and are able to pass the ordinance 2018-11 for this. Don Parvin withdrew his motion.

Marshal's Department – Randy Vannatter was present and gave a written report. Randy stated they would be going down to get the new squad car on August 30<sup>th</sup>. Jeff Lipinski verified with Randy that we would not have to make a payment for 1 year, and then would make 2 more payments after that, and then buy it for \$1.00. Randy Vannatter said yes, our first payment would be roughly \$14,725.00 yearly for 3 years beginning August 30, 2020. Don Parvin asked for the lease agreement. Jeff Lipinski said he had it and would bring it to Corbin tomorrow for his review. Corbin said we do not have to go through the bid process as we are getting special saving on this agreement. Pat Reel made a motion we accept the lease agreement for the new 2019 Dodge Charger for the police department, upon review by Corbin King. Kyle Parvin seconded, and the motion carried with Pat, Kyle, Don, and Rob voting for passage. Randy Vannatter asked Corbin if he had a time frame on how long his review would take. Corbin told him since he needed it, he would get it done right away, by tomorrow.

Treasurer's report – Megan Reel gave written reports.

Mike Kanable came in to report on the Plan Commission. He stated he had written 2 permits. One for a deck at 260 N. First St, and the other for a pool and shed at 407 S. Union St.

Dave Kieser – Mr. Kieser was present and reported on the sidewalk and lighting project, they are working on specs. They will identify 3 local contractors that do cement work to get quotes from. He has talked to Duke Energy about the lighting, he said they have redone the lighting costing to be more efficient for the towns. Duke is working this up, and Dave should have something soon on it.

Dave Kieser met with Don Parvin and Craig Thompson about the Wastewater Treatment plant, and talked to Ethel about the blowers, and the future expansion of this.

Dave said on the energy efficiency grant, he is talking to Duke Energy and Rural Development and working on grant applications.

Jeff Lipinski asked if Dave knew when the new lights would go up on 26. Dave is hoping this year, but more likely 2020.

Rick Homkes asked about the punch list for the trail. Dave Kieser said Davidson's were working on these things.

Ordinance 2018-11 for traffic and parking. Don Parvin has been working on this. There are still some changes that need to be made, everyone will look at. We want to make sure it is right. Don Parvin made a motion to pass ordinance 2018-11 on the second reading. Kyle Parvin seconded. Pat Reel said he would like all of Liberty Street to be 20 mph due to the width of the road, and there are no sidewalks. The motion carried with Don, Kyle, Rob, and Pat voting for passage.

Drainage on Chandler Street – Don Parvin said he talked to Jr. O'Neal about this matter. There would not be a way to fix this without causing drainage issues for someone else at this time. Pat Reel said the homeowner had put stone in there and it seems like it has made it somewhat better. Don Parvin said when we did the road, what came out was put back in.

Rice Tree Service – Don Parvin had the Emergency Storm Tree Removal Agreement that we have done each year with Rice Tree Service. Don Parvin made a motion to accept this agreement again this year. Pat Reel seconded, and the motion carried with Don, Pat, Rob, and Kyle voting for passage.

Rick Homkes asked if he could have a signed copy of the Emergency Storm Tree Removal Agreement for the DNR to submit for the 2019 Tree City USA. Megan Reel will get a copy of this for Rick.

Rick said he has been keeping track of the number for the community center, and he said for the first time it is very close to breaking even. This is a good thing. Pat Reel asked if we could increase the rental slightly as there are other places that are getting way more for the same or lesser of a facility. Megan said Rossville has a community center that is smaller than ours, and they rent it for \$150-\$160. Pat just thinks that if we could have a little extra money for this, we could have the deep cleaning twice a year maybe, and keep it nice to keep people coming back and using the facility. Jeff Lipinski said let's go to the end of the year, and we can look into it at this point.

Rick also asked about the donation that was received at the beginning of the year from Indiana American Water. Megan Reel said she talked to Jeff Lipinski about this and he told her it should have went into the Park Fund, so she moved it from General to Park fund as it was all done in the same year. Don Parvin said the discussion was to decide where to put it, it was not to the park, it was written to the town. Rick said, but it has been put in the general fund and possibly lost in there as this has happened before. Rick said we do want to be true to our donors, and say what we have used their donation for. Jeff said we can review the minutes from when we received it to see what was discussed. Jeff Lipinski said personally, he thinks, it should go to the park fund.

Don Parvin made a motion to go with Jeff's recommendation to give it to the park board. Pat Reel seconded, and the motion carried with Don, Pat, Rob, and Kyle voting for passage.

Jeff Lipinski had a letter from Peggy Hollingsworth that stated she would like the council to consider naming the Russiaville police station in honor of Sterling F. Johnson. He was Russiaville's first town Marshal. Council said they would take this under advisement and look into this in the future.

Jeff Lipinski said that he and Don Parvin would be meeting with a commissioner and councilman from Howard County at 1:30 tomorrow.



There being no further business to be brought before the council, and no more comments from council or guests, the claims were presented and approved. Kyle Parvin made a motion to adjourn the meeting. Pat Reel seconded, and the meeting came to an end.

Jeff Lipinski, President

Megan Reel, Clerk Treasurer