

Town of Russiaville, Indiana
Public Meeting for new trash bids
Russiaville Town Hall
November 20, 2017

Council present – Jeff Lipinski, Don Parvin, Rob Hewitt, and Kyle Parvin

Jeff Lipinski opened the bid. Waste Management was the only bid received. Jeff read the highlights of the bid and the prices as follows - \$10.93 the first year, \$11.32 the second year, and \$11.72 for the third year, with the option for additional years. Rhiannon asked for clarification on the dumpster that she gets for Summer Fest, she needs one 30-yard dumpster. This can be taken up with Melinda from Waste Management and easily fixed. Jeff Lipinski stated that this will be taken under advisement, and Mr. Kieser will look this over. A special meeting will be on November 29, 2017 at 5:00pm to go over the proposal.

This concludes the meeting for the trash bids.

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Regular Council Meeting
Russiaville Town Hall
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Council Present – Jeff Lipinski, Don Parvin, Rob Hewitt, and Kyle Parvin

Jeff Lipinski opened the meeting with prayer.

The minutes from the previous meetings were approved.

Jeff Davidson asked for a 5-year tax abatement on his newly acquired “functional” property. Jeff Lipinski said after talking to Corbin King, Town attorney, that this is a process. Don Parvin made a motion to proceed with Mr. Davidson’s request

with advisement from the Town's attorney. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Don Parvin also made a motion for Jeff Lipinski to work with the attorney to expedite this process and get it done as soon as possible. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Plan Commission – No one present to report.

Board on Zoning Appeals – No one present to report.

Historical Society – Don Parvin said the water flow issue is resolved with Indiana American Water. The old furnace from the Marshal's office was taken down to the Interurban Station. Jeff Lipinski asked how big of an air conditioner would be needed for the Interurban Station. Don Parvin and Dave Kieser agreed that it would probably take a 2-1/2 ton to do the job. Jeff had a lead on one and thought about offering it to the RHS. He is not sure if he will offer it to them – no one is present.

Park and Tree Board – Scott Sipes was present to discuss the bleachers at the ball park. Don Parvin read the highlights from the meeting that they had a few weeks ago on this with all parties involved and Dave Kieser. If there is not enough money to pave the whole thing the Town's side must be paved first according to the grant. All neighbors will be informed on what is going on and that the property lines are correct. Jill Newby was present and had talked to Karen Hale about the property lines and told her that everything would be done correctly. Easements and land surveys would be done.

Don Parvin asked Scott Sipes if the fence had been removed. Scott stated the fence was gone but the posts were still there right now.

When the walking trail crosses the line into the ball park that becomes part of the Town parks system. Dave Kieser said "yes" the 25-year easement does, it becomes part of the recreation area of the Town.

Don Parvin made a motion for the Little League to move the bleachers on to Town property, as long as they make sure the trash stays cleaned up from the new bleacher area. Kyle Parvin seconded, and the motion carried with Don, Kyle, and Rob voting for passage.

Don Parvin had some words about parking at the Community Center. If there is an event that it is rented for the parking is for the rental. If there is nothing going on then it does not matter.

Jill Newby was present to report on the new playground equipment that was ordered. There is a piece that is delayed. Devon from AAA State of Play will call with more info on December 4th, this will be the soonest they can put it up.

Summer Fest – Rhiannon Thompson said they were working on the 3rd Annual Christmas Celebration that will be held December 1st.

Streets and Wastewater – Craig Thompson was present and gave a written report.

New London Grant – Ethel Morgan was present to say the grant was awarded. They have started surveying. Ethel brought her professional services agreement for this work. Since the grant is funded through Howard County it has a place for Paul Wyman's signature and asked Jeff Lipinski if he could at some point soon get Mr. Wyman to sign it. Jeff said that would be fine, he could do that. The fee for Ethel is \$52,500.00 for the survey, design, construction, administration, and inspection. The only thing that was added to this was a subcontractor interest charge, not to exceed \$5,000.00. Ethel does not anticipate that this will be needed, but just in case it is in there. The survey will be done in December, and the subcontractor doing this will wait until July to be paid. Payouts will be in July 2018. All the subcontractors have said they will work with her and not charge interest until the whole grant process is done.

Don Parvin made a motion to accept Ethel Morgan's professional Services Agreement. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Ethel also said she talked to Craig about Roger Carter tying in to the Town sewer at the house that belonged to his parents across from the Community Center. Ethel said when we run the line from here to New London this could be part of the project. We could put a manhole further north than we were going to originally to make this possible. Don asked Ethel what the pros of this would be. She said if we ever extended north, there would already be a manhole there. We would also save on about 400 feet of force main pipe. Don Parvin wants Roger Carter to make a formal request to the council.

Jeff Davidson who was present said that he talked to Mr. Carter and said that at some point he may have to hook in to the sewer or spend a whole lot more money redoing his septic.

Don Parvin said lets just go ahead and put the manhole a little farther north than previously discussed and if he wants to tap in fine. Don thought it could be better further down the road. It will not change much on the project. It is in our right-of-way. Ethel said it may have to be an 8" line to go to the manhole further north, and that would be extra cost. Jeff Lipinski said if that is the case when she finds out for sure, come back to the council.

Don Parvin said we own that gas line right down through there too. Craig Thompson said Mr. Carter had tapped into the gas line also. There were some words about how this got done since the Town own's the gas line. Craig said he was not sure but NIPSCO came out and tapped into it for Mr. Carter.

Ethel also would like to request that the Town hire Davidson Excavating to do potholing in New London to find the connection point to the 2 force mains. Don Parvin made a motion to allow Davidson's to do this. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage. The money will come from New London fund.

Marshal's Dept. – written report was given. Randy Vannatter would like to bring Jeff Davidson on the department as a reserve officer. He will have to have a pre-basic class. Kyle Parvin asked if there had been other applications. Randy said there had been a few, but they have been weeded out for one reason or another. He feels that Mr. Davidson is his best option for what he wants his department to be. Rob Hewitt asked if he was qualified. Randy said he thought so, we will find out. Jeff Lipinski asked how many reserves are we going to have. Randy stated he did not know, when he gets some more applicants that he wants he is not sure. Don Parvin wants to take this under advisement. The council thought they should hire more than 1 reserve at a time. Randy said he cannot do that, and be able to train them. Rob Hewitt said we have talked about this enough, we need to do this the way Randy can do it. Don Parvin stated that he just wanted it to be done a different way than this, Don wanted Randy to discuss this with council separately before bringing it to the meeting. Randy defended saying that Jeff and Rob both told him to bring it to the meeting tonight.

Don Parvin made a motion to allow Jeff Davidson to be a reserve officer for the Russiaville Police Dept., but by January 1st Don wants another reserve officer. Kyle Parvin seconded. Rob Hewitt opposed. Jeff Lipinski voted in favor of the motion, therefore the motion passed with Don, Kyle, and Jeff voting for passage.

Treasurer's Report – written reports were given.

Megan Reel added to this, bringing up the 3 CD's that were due and needed to be renewed at the bank. After some discussion, Don Parvin made a motion to do a 182-day CD for all 3 CD's. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Megan also gave the presentation that IMPACT (a document management company) brought to her. It is great software. However, it will cost \$575.00 per month for 5 years. This will be a total of \$34,500.00. The council decided we will not be able to do this anytime soon.

Water Meter Deposits – There is money in the water meter deposit fund, this money needs to be refunded to the customers who paid it originally since we do not own the water utility anymore. We cannot apply this to the existing customers wastewater balance, so Megan will start writing the checks of the people that are still customers or we can still find. The rest of the money can possibly be transferred to general fund.

Duke Energy came and gave Megan a quote on putting LED lighting in the Town Hall. It will cost \$3,778.94 and is supposed to save us \$78.00 a month. After Megan talking to Pat Reel, he said that he would do all the lights for \$750.00. This would be the cost of the bulbs and some supplies. Mr. Reel will do the labor for free. Don Parvin made a motion to not have Duke Energy do this and for Pat Reel to do it instead. Rob Hewitt seconded, and the motion carried with Don, Rob, and Kyle voting for passage.

Megan stated the \$2,080.00 has been transferred from New London account into the General fund for her salary this year.

Megan also said she talked to the DLGF about the Rainy-Day fund. Since we deposited money and used some of the money in this fund this year we need to

do an additional appropriation for this account. We need to do this appropriation in the amount of about \$55,000.00. We will need to put it in the paper by December 8th and approve it in the December 18th meeting. This will be past the deadline, but Judy at DLGF said they would push it through. That will help our budget this year. Don Parvin made a motion that we do the additional the appropriation for the Rainy-Day fund for \$55,000.00 for this year. Kyle Parvin seconded, and the motion carries with Don, Kyle, and Rob voting for passage.

Salary Ordinance for 2018 – Don Parvin would like to have the Clerk Treasurer’s salary be separate from the Utility Clerk at \$5,500.00, and the Utility Clerk salary be \$26,813.78. Don also asked Randy Vannatter what was the salary he wanted for the Deputy Marshal. He said the \$18.00 an hour was ok for next year. The salary should not exceed \$557.69 gross pay per week.

As for the Special Deputy, Randy would like to have that bumped up to \$20.00 per hour. The council talked more about this and decided to ponder the idea of making it \$20.00 per hour for special deputies from the county. Don Parvin made a motion to accept the salary ordinance with the changes made on the first reading. Kyle Parvin seconded, and the motion carried with Don, Kyle, and Rob voting for passage.

TIF – Jeff Lipinski said they have met with them 3 times and Dave Kieser is going to give them the district boundaries tomorrow. Jeff would like the Town to enter into agreement with Umbaugh and Associates to do the financial side of the TIF not to exceed \$7,500.00. Rob Hewitt made a motion to enter into the agreement with Umbaugh and Associates. Don Parvin seconded, and the motion carried with Rob, Don, and Kyle voting for passage.

Jeff Lipinski also stated we will have to establish the TIF District (otherwise known as the redevelopment commission) Board. We need 5 people on the board and they must be in place before January 1, 2018. This will be a paid position once the funds start rolling in. There will need to be a declaratory resolution before January. There will need to be a public hearing, and be published in the paper 10 days in advance. Kyle Parvin asked about the money we had already spent to get the TIF done. Jeff Lipinski said that was the legal side of the TIF and Umbaugh will do the financial side of it, both have to be done. We need to get with Corbin King and make sure this is on the agenda for December.

Jeff Lipinski also said that we had established a TIF District board at one time early on, we will need to see if those people are still interested in being on it.

635 N. Union St. – Don tabled this until next month.

Dave Kieser – Dave said he and Craig Thompson drove the Town this past week for Systemwide Storm water. They identified all the problem areas and are working on the PER, once this is done they can submit the application for funding.

The RBDG grant for the Downtown Improvement Project – they are waiting on the call for proposals in order to submit that for funding. This will be for lighting and sidewalks.

Dave Kieser also has the Ordinance # 2017-11 adopting the fee schedule for the Zoning ordinance. Don Parvin made a motion to accept ordinance # 2017-11 for the fee schedule on the first reading. Kyle seconded, and the motion carried with Don, Kyle, and Rob voting for passage.

Community Park Trail Project – Dave received comments back from INDOT. They are currently working on their modifications and comments.

Dave is also working with the Division of Historic Preservation and Archeology for the Interurban Depot. There was not an eligibility determination when they spent \$380,000.00, so Dave is working on that now. Everything has been turned in and should be done next month.

Dave Kieser said our wastewater plant will need an upgrade at some point. There are grants available for this. Don Parvin made a recommendation for Dave to look into this and get more info on this.

Jeff Lipinski read a thank you note from the cemetery board for always helping with the cemetery.

There being no further business to be brought before the council, the claims were presented and approved.

Don Parvin made a motion to adjourn the meeting. Rob Hewitt seconded, and the meeting came to a close.

Jeff Lipinski, President

Megan Reel, Clerk Treasurer